



Republic of Kosovo
Government
Ministry for the Kosovo Security Forces

CONTRACT NOTICE

SUPPLIES

According to Article 40 of Law No. 04/L-042 on Public Procurement of the Republic of Kosovo, amended and supplemented with the law No. 04/L-237, law No. 05/L-068 and law No.05/L-092

Date of the preparation of the Notice: 15.03.2016

Procurement No	21700	16	020	111
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This notice has been prepared in the LANGUAGES:

Albanian



Serbian



English



SECTION I: CONTRACTING AUTHORITY

I.1) NAME AND ADDRESS OF THE CONTRACTING AUTHORITY (CA)

Official name: Ministry for the Kosovo Security Forces		
Postal address: Building of the Ministry, the number of Office 139 Barracks " Adem Jashari " st. Pristina highway Mitrovica,		
Town: <i>Pristina</i>	Postal code: <i>10 000</i>	Country: RKS
Contact point(s): Afrim MAXHUNI		Telephone: 038/ 200 13 500
Email: <i>afrim.maxhuni@rks-gov.net</i>		Fax: 038/200 13 501 ose 2
Internet address (<i>if applicable</i>):		<i>http://www.mksf-ks.org/</i>

The contract covers joint procurement

Yes

No



The contract is awarded by Central Procurement Agency

Yes

No



If yes, specify the identities of all Contracting Authorities entitled to Call-off under the terms of the contract or refer to an Annex.

SECTION II: OBJECT OF THE CONTRACT

II.1) DESCRIPTION

II.1.1) Contract title attributed by the contracting authority: Supply and installation of equipment " Hardware and Software "for the needs of KSF		
II.1.2) Type of contract and location of works, place of delivery or of performance (Choose one category only - works, supplies or services - which corresponds to the main part of the specific object of your contract)		
<input type="checkbox"/> Works	<input checked="" type="checkbox"/> Supplies	<input type="checkbox"/> Services
<input type="checkbox"/> Execution	<input checked="" type="checkbox"/> Purchase	
<input type="checkbox"/> Design and execution	<input type="checkbox"/> Lease	

	Lot no	Short description	

II.1.11) Estimated contract value: 200,000.00 €

II.2) QUANTITY OR SCOPE OF THE CONTRACT

Total quantity or scope (including all lots and options if applicable)

II.3) DURATION OF THE CONTRACT OR TIME LIMITS FOR COMPLETION

Duration in months or days (from the contract signature)
 or
 Starting / / (dd/mm/yyyy)
 Completion / / (dd/mm/yyyy)

SECTION III: LEGAL, ECONOMIC, FINANCIAL AND TECHNICAL INFORMATION

III.1) CONDITIONS RELATING TO THE CONTRACT

III.1.1) Performance security required Yes No
If yes, amount of performance security % of contract value days

III.1.2) Legal form to be taken by grouping of economic operators to whom the contract is to be awarded (if applicable)

III.1.3) Other particular conditions to which performance of the contract is subject Yes No
If yes, description of particular conditions

III.2) CONDITIONS FOR PARTICIPATION

III.2.1) Eligibility Requirements:
 Requirement 1: Statement under oath – economic operator must meet the eligibility requirements in accordance with Law no. 04 / L-042, Article 65 using the form in Annex 2.
 Requirement 2: A certificate signed by the Tax Administration of your establishment, you are not delinquent in the payment of taxes at least until the last quarter before submission of tender.
 Requirement 3: Certificate of Primary Court – An extract from the "judicial record" or, failing that, an equivalent document issued by a competent judicial or administrative authority of the State of establishment which proved to Section II. DATA SHEET Tender (TDS) of the tender dossier Eligibility of economic operators (see section 6.4 of the tender dossier).

Documentary evidence required:
 Evidence 1: Statement under oath must-submitted in original signed and stamped by the Economic O.
 Evidence 2: A certificate signed by the Tax Administration – should only be submitted by the winning bidder, before the publication of the award of the contract-language
 Evidence 3: Certificate of Primary Court – should only be submitted by the winning bidder, before the publication of the award of the contract-language

III.2.2) Professional Suitability:

4. Business Registration Certificate
5. Certificate of Registration Requirement VAT
6. Request registration certificate fiscal number

Documentary evidence required:

Evidence 4. Copy of certificate of business registration

Evidence 5. Copy of Certificate of VAT

Evidence 6. Copy of the Certificate with Fiscal number

III.2.3) Economic and financial capacity

Request 7. Economic operator must prove to the total revenues together for three years (2013,2014,2015) minimum in the amount of € 400,000.00 €

Documentary evidence required:

7. Evidence relevant statement or statements from one or more banks on economic and financial capacity by any licensed bank – should be submitted in original

III.2.4) Technical and professional capacity

Requirement 8: The economic operator must provide evidence that it has successfully completed the supply and installation of the same or similar parts of this tender during the three (3) years (2013, 2014, 2015) minimum in the amount of 300,000.00 €,

Requirement 9: In case the bidder is not the manufacturer of the equipment required, the tenderer must submit the completed authorization from the manufacturer or dealer for sale of these products part of this tender; for each device and software, on which bidding.

Requirement 10: The economic operator must provide the manufacturer with a photo catalog and detailed technical specification for each of the products sought.

Requirement 11: The economic operator must provide Certificates of ISO standards for products offered.

Requirement 12: The economic operator must provide evidence List of employees – Specification of educational and professional qualifications of the leading personnel of the economic operator and, in particular, the person or persons who are directly responsible for providing the services part of the tender: project manager, who should be engineers of information technology with minimum 3 years' experience; We must present a minimum of three qualified worker for installation, configuration and training

Documentary evidence

Evidence 8: The economic operator must provide the list of contracts signed and executed during the last three years, 2013, 2014 and 2015, in the original, signed and stamped by the Economic Operator, evidenced by references in copies signed and stamped by the Authority for relevant, for supplies realized and accepted, at least in the amount of € 300,000.00, which should show the number of procurement or contract, the value of the contract, the date of signing the contract, the nature of service and place of performance of supplies –

a. When supply is made to a public authority in Kosovo or elsewhere, evidence must be submitted acceptance certificate or references (references to be stated value of supplies) issued by such authority.

b. When the delivery was made to a private buyer, it must be submitted to the acceptance certificate or references (references to be stated value of supplies) issued by such purchaser.

No contract shall not be counted unless it is attached references for procurement or admissions technical reports supplies.

Evidence 9: Authorization from the manufacturer or dealer for sale with the name of the project, procurement number – original or certified copy of the original

Evidence 10: The economic operator must be provided by the manufacturer catalogue with pictures and detailed specifications for each of the products sought. must be submitted in original or copy

Evidence 11: Certificates of ISO standards for products offered. must be submitted in original or copy

Evidence 12: The economic operator must provide evidence:

- List of permanent employees of your company with the following information: name, surname, age of worker, occupation, experience (years) and position in company– must be submitted in original, signed and stamped by the Economic Operator
- notarized copy of the original diploma (Copy of diploma must be submitted in the original notarized by a notary), CV,
- a copy of employment contracts or contracts before the original project name
- Provide a written decision on the assignment of the project manager – should be submitted in original, signed and stamped by the Economic Operator

III.3) CONDITIONS SPECIFIC TO SERVICE CONTRACTS

III.3.1) Execution of services is reserved to a particular profession	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
<i>If yes</i> , reference to the relevant law, regulation or administrative provision				
III.3.2) Legal persons should indicate the names and professional qualifications of the staff responsible for the execution of the service	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

SECTION IV: PROCEDURE

IV.1) TYPE OF PROCEDURE

IV.1.1) Type of Procedure	
<input checked="" type="checkbox"/> Open	
<input type="checkbox"/> Restricted	
<input type="checkbox"/> Competitive Negotiated	
<input type="checkbox"/> Price Quotation	
IV.1.2) Limitations on the number of the operators who will be invited to tender (<i>restricted or competitive negotiated procedure</i>)	

On the basis of the applications received, at most 6 candidates will be invited to submit detailed tenders for this contract. If more than 6 eligible candidates meet the above selection criteria, the relative strengths and weaknesses of the applications of these candidates shall be re-examined to identify the six best applications for the tender procedure. The only factors which will be taken into consideration during this re-examination are:

IV.1.3) Reduction of number of the operators during the negotiations (*competitive negotiated procedure*)

Conduct the negotiations in successive stages in order to reduce the number of the tenders **Yes** **No**

The Contracting Authority will award the contract based on the initial tenders without negotiations **Yes** **No**

IV.1.4) The minimal number of candidates that will be invited to submit the initial tenders is:

IV.2) AWARD CRITERIA

Responsive tender with the lowest price

IV.3) ADMINISTRATIVE INFORMATION

IV.3.1) Previous publications concerning the same contract **Yes** **No**

If yes,

Prior Indicative Notice: _____

Other publications (*if applicable*): _____

IV.3.2) Conditions for obtaining tender dossier

Deadline for receiving the tender dossier to the date 22/04/2016, at 15: 00h.

Applications for participation in a procurement activity leading to the award of a public contract may be submitted electronically,

Payable documents **Yes** **No**

If yes, price _____

Terms and method of payment: _____

IV.3.3) Time limit for receipt of tenders

Date 26.04.2016 Time 13: 00h Place Buildings of the Ministry, the number of Office 139 Barracks " Adem Jashari " st. Pristina highway Mitrovica, Pristina RKS

IV.3.4) Time limits is shortened for submission of [tenders] [applications]: **yes** **no**

If yes, provide justification

IV.3.5) Is tender security needed: **Yes** **No**

If yes, the value of tender security

6,000.00 with a duration of 120 days from the date of receipt of bids

IV.3.6) Tender validity period: days 90 or months 3
IV.3.7) Tender opening meeting: Date 26.04.2016 Time 13: 30h Place Buildings of the Ministry, the number of Office 139 Barracks " Adem Jashari " st. Pristina highway Mitrovica, Pristina RKS

SECTION V: COMPLEMENTARY INFORMATION

V.1) COMPLAINTS

Any interested party may file a complaint with the Contracting Authority according to article 108/A of the Law No. No. 04/L-042 on Public Procurement of the Republic of Kosovo, amended and supplemented with the law No. 04/L-237, law No. 05/L-068 and law No.05/L-092, at the address specified in Section I of this Contract notice.

V.2) ADDITIONAL INFORMATION

Note: Economic operators will be entitled to submit a tender, request to participate and other documents required or permitted to be filed during the conduct of a procurement activity in Albanian, Serbian or English.

In case of discrepancies between dominant languages Albanian language

Add other information: [such as pre-bid conference, site visit etc]