



Republic of Kosovo  
Government  
Ministry for the Kosovo Security Forces

CONTRACT NOTICE

SUPPLIES

According to Article 40 of Law No. 04/L-042 on Public Procurement of the Republic of Kosovo, amended and supplemented with the law No. 04/L-237, law No. 05/L-068 and law No.05/L-092

Date of the preparation of the Notice: 25.05.2016

Procurement No	21700	16	049	111
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This notice has been prepared in the LANGUAGES:

Albanian  Serbian  English

SECTION I: CONTRACTING AUTHORITY

I.1) NAME AND ADDRESS OF THE CONTRACTING AUTHORITY (CA)

Official name: Ministry for the Kosovo Security Forces		
Postal address: Building of the Ministry, the number of Office 139 Barracks " Adem Jashari " st. Pristina highway Mitrovica,		
Town: <i>Pristina</i>	Postal code: <i>10 000</i>	Country: RKS
Contact point(s): Afrim MAXHUNI	Telephone: 038/ 200 13 500	
Email: afrim.maxhuni@rks-gov.net	Fax: 038/200 13 501 or 2	
Internet address (if applicable):	<a href="http://www.mksf-ks.org/">http://www.mksf-ks.org/</a>	

The contract covers joint procurement Yes  No

The contract is awarded by Central Procurement Agency Yes  No

If yes, specify the identities of all Contracting Authorities entitled to Call-off under the terms of the contract or refer to an Annex.

SECTION II: OBJECT OF THE CONTRACT

II.1) DESCRIPTION

II.1.1) Contract title attributed by the contracting authority: Supply "vehicle-service equipment" for the needs of KSF		
II.1.2) Type of contract and location of works, place of delivery or of performance (Choose one category only - works, supplies or services - which corresponds to the main part of the specific object of your contract)		
<input type="checkbox"/> Works	<input checked="" type="checkbox"/> Supplies	<input type="checkbox"/> Services
<input type="checkbox"/> Execution	<input checked="" type="checkbox"/> Purchase	
<input type="checkbox"/> Design and execution	<input type="checkbox"/> Lease	



## II.2) QUANTITY OR SCOPE OF THE CONTRACT

Total quantity or scope (including all lots and options if applicable)

Nr. items	Short description of the item.	Quantity Required items.
1.	Fully automatic air conditioner service unit ASC 3000	2
2.	Electrical equipment for replacement of brake oil	2
3.	Battery Charger	3
4.	Air compressor with air dryer	2
5.	Lifting shorter period for change of tires	2
6.	Workshop press	3
7.	Headlight aiming device	5
8.	Amplifier	2
9.	Vehicle washing machine with hot water	4
10.	Truck tire changer TCE 5330   400 V	2
11.	Workshop lifting platform	3
12.	Workshop lifting platform	1
13.	Wheel assembly device	4
14.	Lifting	1
15.	computer diagnostic FSA 740	1
16.	FWA 4415	1
	Equipment for balancing	
17.	Lifting for balancing	1

## II.3) DURATION OF THE CONTRACT OR TIME LIMITS FOR COMPLETION

Duration in months  or days  (from the contract signature)

or

Starting

The contract will enter into force from the moment of signing of thanks, and the deadline for delivery of vehicles not far from 15/12/2016 until the moment of issuance of a purchase order.

## SECTION III: LEGAL, ECONOMIC, FINANCIAL AND TECHNICAL INFORMATION

### III.1) CONDITIONS RELATING TO THE CONTRACT

III.1.1) Performance security required

Yes



No



*If yes*, amount of performance security 10% of contract value duration delivery period + 30 days

**III.1.2) Legal form to be taken by grouping of economic operators to whom the contract is to be awarded (if applicable)**

• The establishment of a legal entity in accordance with the provisions laid down in the tender documents.

**III.1.3) Other particular conditions to which performance of the contract is subject**

Yes

*1. Equipment servicing part of this tender must be produced with the EU standard*

*2. OE manuals should provide at least in the English language for use and maintenance of equipment servicing part of this tender.*

*3. Guarantees (from manufacturing defects for mechanical parts, electric, electrical) for equipment servicing, should be provided upon request to TD Annex 1 (obligatory technical specifications)*

*4. OE must provide training to KSF staff to be trained in the use and handling of equipment part of this tender.*

**III.2) CONDITIONS FOR PARTICIPATION**

**III.2.1) Eligibility Requirements:**

Requirement 1: Statement under oath – economic operator must meet the eligibility requirements in accordance with Law no. 04 / L-042, Article 65 using the form in Annex 2.

Requirement 2: A certificate signed by the Tax Administration of your establishment, you are not delinquent in the payment of taxes at least until the last quarter before submission of tender.

Requirement 3: Certificate of Primary Court – An extract from the "judicial record" or, failing that, an equivalent document issued by a competent judicial or administrative authority of the State of establishment which proved to Section II. DATA SHEET Tender (TDS) of the tender dossier Eligibility of economic operators (see section 6.4 of the tender dossier.

Documentary evidence required:

Evidence 1: Statement under oath must-submitted in original signed and stamped by the Economic O.

Evidence 2: A certificate signed by the Tax Administration – should only be submitted by the winning bidder, before the publication of the award of the contract-language

Evidence 3: Certificate of Primary Court – should only be submitted by the winning bidder, before the publication of the award of the contract-language

**III.2.2) Professional Suitability:**

4. Business Registration Certificate

5. Certificate of Registration Requirement VAT

6. Request registration certificate fiscal number

**Documentary evidence required:**

Evidence 4. Copy of certificate of business registration

Evidence 5. Copy of Certificate of VAT

Evidence 6. Copy of the Certificate with Fiscal number

**III.2.3) Economic and financial capacity**

**Request 7.** Economic operator must provide evidence that annual turnover during the last three years (2013.2014 and 2015) has been in value, together for three years, but not less than. 400,000.00 €

**Documentary evidence:**

**Evidence 7.** relevant statement or statements from one or more banks on economic and financial capacity by any licensed bank – should be submitted **in original**

**III.2.4) Technical and professional capacity**

**Requirement 8:** The economic operator must provide evidence that it has successfully completed contracts of the same nature during the 3 (three) years (2013.2014 and 2015) not less than; 300,000.00 Euro

**Requirement 9:** The economic operator must submit to the Contracting Authority at least one photo to the product offering, together with a description of the characteristics of the products issued by the manufacturer, as required in the technical specifications (Annex 1) (eg in the form of a catalogue) for parts of this tender for bids.

**Requirement 10:** The economic operator if it is not then its manufacturer must provide evidence at least one authorization from the manufacturer or authorized dealer by the manufacturer for the sale of these products with the project name and number of procurement for parts of this tender for bids.

**Documentary evidence**

**Evidence 8:** List of contracts signed and implemented during the last three years, 2013, 2014 and 2015, in the original, signed and stamped by the Economic Operator proven by reference to the copy signed and stamped by the authority for relevant for deliveries made and received, which should show the number of procurement or contract, the value of the contract, the date of signing the contract, the nature of supply and place realization of supplies.

- a. When supply is made to a public authority in Kosovo or elsewhere, evidence must be submitted acceptance certificate or references (references to be stated value of supplies) issued by such authority.
- b. When the delivery was made to a private buyer, it must be submitted to the acceptance certificate or references (references to be stated value of supplies) issued by such purchaser.

**Warning:**

No contract shall not be counted unless it is attached references for procurement positive reports receipts or technical supplies.

**Evidence 9:** catalogue from the manufacturer, **in original or copy.**

**Evidence 10:** Authorization from the manufacturer or authorized dealer by the manufacturer. It must be submitted **in original or certified copy of the original.**

### III.3) CONDITIONS SPECIFIC TO SERVICE CONTRACTS

III.3.1) Execution of services is reserved to a particular profession	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
<i>If yes</i> , reference to the relevant law, regulation or administrative provision				
III.3.2) Legal persons should indicate the names and professional qualifications of the staff responsible for the execution of the service	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

### SECTION IV: PROCEDURE

#### IV.1) TYPE OF PROCEDURE

IV.1.1) Type of Procedure				
<input checked="" type="checkbox"/> Open				
IV.1.2) Limitations on the number of the operators who will be invited to tender ( <i>restricted or competitive negotiated procedure</i> ) N/A				
IV.1.3) Reduction of number of the operators during the negotiations ( <i>competitive negotiated procedure</i> )				
Conduct the negotiations in successive stages in order to reduce the number of the tenders	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
The Contracting Authority will award the contract based on the initial tenders without negotiations	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
IV.1.4) The minimal number of candidates that will be invited to submit the initial tenders is:				

#### IV.2) AWARD CRITERIA

<input checked="" type="checkbox"/> Responsive tender with the lowest price
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#### IV.3) ADMINISTRATIVE INFORMATION

IV.3.1) Previous publications concerning the same contract	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
IV.3.2) Conditions for obtaining <b>tender dossier</b>				
Deadline for receiving the tender dossier to the date 04/07/2016, at 15: 00h				
Applications for participation in a procurement activity leading to the award of a public contract may be submitted electronically,				
Payable documents	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
IV.3.3) Time limit for receipt of <b>tenders</b>				

Date 08.07.2016 Time 13: 00h Place Buildings of the Ministry, the number of Office 139 Barracks " Adem Jashari " st. Pristina highway Mitrovica, Pristina RKS	
IV.3.4) Time limits is shortened for submission of <del>tenders</del> applications:	<input type="checkbox"/> yes <input checked="" type="checkbox"/> no
IV.3.5) Is tender security needed:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<i>If yes</i> , the value of tender security 5,000.00 with a duration of 120 days from the date	
IV.3.6) Tender validity period: days 90 or months	3
IV.3.7) Tender opening meeting: Date 08.07.2016 Time 13: 30h Place Buildings of the Ministry, the number of Office 139 Barracks " Adem Jashari " st. Pristina highway Mitrovica, Pristina RKS	

## SECTION V: COMPLEMENTARY INFORMATION

### V.1) COMPLAINTS

Any interested party may file a complaint with the Contracting Authority according to article 108/A of the Law No. No. 04/L-042 on Public Procurement of the Republic of Kosovo, amended and supplemented with the law No. 04/L-237, law No. 05/L-068 and law No.05/L-092, at the address specified in Section I of this Contract notice.

### V.2) ADDITIONAL INFORMATION

**Note: Economic operators will be entitled to submit a tender, request to participate and other documents required or permitted to be filed during the conduct of a procurement activity in Albanian, Serbian or English.**

In case of discrepancies between dominant languages Albanian language

*Add other information: [such as pre-bid conference, site visit etc]*