



Republic of Kosovo
Government
Ministry for the Kosovo Security Forces
**CONTRACT NOTICE PUBLIC FRAMEWORK
SERVICE**

According to Article 40 of Law No. 04/L-042 on Public Procurement of the Republic of Kosovo, amended and supplemented with the law No. 04/L-237, law No. 05/L-068 and law No.05/L-092

Date of the preparation of the Notice: 01.04.2016

Procurement No	21700	16	019	211
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This notice has been prepared in the LANGUAGES:

Albanian Serbian English

SECTION I: CONTRACTING AUTHORITY

I.1) NAME AND ADDRESS OF THE CONTRACTING AUTHORITY (CA)

Official name: Ministry for the Kosovo Security Forces		
Postal address: Building of the Ministry, the number of Office 139 Barracks " Adem Jashari " st. Pristina highway Mitrovica,		
Town: <i>Pristina</i>	Postal code: <i>10 000</i>	Country: RKS
Contact point(s): Afrim MAXHUNI		Telephone: 038/ 200 13 500
Email: <i>afrim.maxhuni@rks-gov.net</i>		Fax: 038/200 13 501 ose 2
Internet address (<i>if applicable</i>):		<i>http://www.mksf-ks.org/</i>

The contract covers joint procurement Yes No

The contract is awarded by Central Procurement Agency Yes No

If yes, specify the identities of all Contracting Authorities entitled to Call-off under the terms of the contract or refer to an Annex.

SECTION II: OBJECT OF THE CONTRACT

II.1) DESCRIPTION

II.1.1) Contract title attributed by the contracting authority: "Medical examinations and laboratory" for members of the KSF		
II.1.2) Type of contract and location of works, place of delivery or of performance (Choose one category only - works, supplies or services - which corresponds to the main part of the specific object of your contract)		
<input type="checkbox"/> Works	<input type="checkbox"/> Supplies	<input checked="" type="checkbox"/> Services
<input type="checkbox"/> Execution	<input type="checkbox"/> Purchase	
<input type="checkbox"/> Design and execution	<input type="checkbox"/> Lease	

II.1.9) In case of one or more Lots (if applicable)

The maximum number of Lots that may be awarded to one Economic Operator is: *NA*

II.1.10) Information about lots (if applicable)

II.1.11) Estimated contract value: for two years 175,000.00

II.2) QUANTITY OR SCOPE OF THE CONTRACT

Total quantity or scope (including all lots and options if applicable)

The approximate annual amount which is planned is given in DT and this amount can vary + - 30% of the original contract value, comfort administrative guidelines No.2 / 2015 on framework contracts Article 5 (5.1 and 5.2).

II.3) DURATION OF THE CONTRACT OR TIME LIMITS FOR COMPLETION

Duration in months **24 or days** (from the contract signature)

or

The contract will enter into force from the moment of signing of thanks and will last 24 months or years 2 and start up services (medical examinations and laboratory) will start to pull within max 24 hours of notice from manager contract upon request and needs of the disabled and in accordance with the technical specifications given in the tender

SECTION III: LEGAL, ECONOMIC, FINANCIAL AND TECHNICAL INFORMATION

III.1) CONDITIONS RELATING TO THE CONTRACT

III.1.1) Performance security required

Yes No

If yes, amount of performance security **10 %** of contract value 25 months

III.1.2) Legal form to be taken by grouping of economic operators to whom the contract is to be awarded (if applicable)

III.1.3) Other particular conditions to which performance of the contract is subject

Yes No

If yes, description of particular conditions

III.2) CONDITIONS FOR PARTICIPATION

III.2.1) Eligibility Requirements:

Requirement 1: Statement under oath – economic operator must meet the eligibility requirements in accordance with Law no. 04 / L-042, Article 65 using the form in Annex 2.

Requirement 2: A certificate signed by the Tax Administration of your establishment, you are not delinquent in the payment of taxes at least until the last quarter before submission of tender.

Requirement 3: Certificate of Primary Court – An extract from the "judicial record" or, failing that, an equivalent document issued by a competent judicial or administrative authority of the State of establishment which proved to Section II. DATA SHEET Tender (TDS) of the tender dossier Eligibility of economic operators (see section 6.4 of the tender dossier.

Documentary evidence required:

Evidence 1: Statement under oath must-submitted in original signed and stamped by the Economic O.

Evidence 2: A certificate signed by the Tax Administration – should only be submitted by the

winning bidder, before the publication of the award of the contract–language
Evidence 3: Certificate of Primary Court – should only be submitted by the winning bidder, before the publication of the award of the contract–language

III.2.2) Professional Suitability:

1. Registration of EO in professional, commercial or corporate in place of establishment, the non–resident bidder under the current law in Kosovo LPP No. 04 / L–042 is required to submit a certificate of registration of permanent–unit before signing the contract.

2. Registration of VAT;
3. Fiscal Registration Number
4. Working License from MTI and Health

Documentary evidence:

1. Evidence or a copy of the certificate of biznesit– Copy
2. A copy of VAT certificate copy
3. A copy of the certificate of fiscal number– copy
4. Working License from MTI and Health–Copy

III.2.3) Economic and financial capacity

Requirement 1. The economic operator must provide evidence that annual turnover during the last three years (2013.2014 and 2015) has been in value, together for three years, but not less than.

€ 350,000.00

Documentary evidence:

1. Report or evidence relevant reports from one or more banks on economic and financial capacity by any licensed bank – the original

III.2.4) Technical and professional capacity

requirement 1: The economic operator must provide evidence that it has successfully completed contracts of the same nature during the 3 (three) years (2013.2014 and 2015) not less than; Euro 250,000.00

Requirement 2 .OE must provide evidence of permanent employees within your company with the following information: name, surname, age of worker, occupation, experience (years) and position the company for min. 20 employees.

3.OE demand should introduce managerial and professional staff.

- **A project manager, who should labor medicine physician with min 5 years' experience,.**
- **professional staff that must be presented for min:**

2 (Two) Doctor of medicine that work;

2 (Two) dentist;

1 (A) specialist biochemistry;

1 (A) Radiologist

1 (A) Otorhinolaryngology

1 (A) Psychiatry

1 (A) Ophthalmology

1 (A) Internist

1 (A) Gynecologist

1 (A) pulmonologist

The request must provide evidence 4.OE statement of the tools, plant and technical equipment are at your disposal for the project part of this tender. (The exact number and description / type of equipment) that owns the company.

Documentary evidence

Evidence 1. List of the same nature contracts signed and executed in the past 3 years (2013.2014 and 2015) must be submitted in original, signed and stamped by the Economic Operator.

evidence:

- References by listing contracts presented for similar services, which should indicate the value, date, nature of projects / or service activities must specify the reference if carried supplies request that CA during the last three years the amount of min 250,000.00 Euro.
- No contract shall not be counted unless it is attached references for performing or technical acceptance services.

Evidence 2. Statements tabular permanent employees of your company with the following information: name, surname, age of worker, occupation, experience (years) and position in the company, must be submitted in original, signed and stamped by the Operator economic

Evidence 3: Evidence of managerial and professional staff:

- The written decision on the appointment of a project manager stamped and signed by the original EO
- Evidence of the project manager: Copy of diploma certified by original- (Copy of diploma must be submitted in the original notarized by a notary), CV, copies of employment contracts or contracts before the original name of the project in question .
- The list of professional staff providing evidence for each doctor: Copy of diploma or certificate certified by the original, CV, copies of employment contracts or contracts before the original name of the project in question.

Evidence 4: Evidence statement of the tools, plant and technical equipment are at your disposal for the project part of this tender (number and exact description / type of equipment) that owns the company; / photographs.

III.3) CONDITIONS SPECIFIC TO SERVICE CONTRACTS

III.3.1) Execution of services is reserved to a particular profession	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<i>If yes</i> , reference to the relevant law, regulation or administrative provision		
III.3.2) Legal persons should indicate the names and professional qualifications of the staff responsible for the execution of the service	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

SECTION IV: PROCEDURE

IV.1) TYPE OF PROCEDURE

IV.1.1) Type of Procedure	
<input checked="" type="checkbox"/> Open	
<input type="checkbox"/> Restricted	
<input type="checkbox"/> Competitive Negotiated	

<input type="checkbox"/> Price Quotation	
IV.1.2) Limitations on the number of the operators who will be invited to tender (<i>restricted or competitive negotiated procedure</i>) On the basis of the applications received, at most 6 candidates will be invited to submit detailed tenders for this contract. If more than 6 eligible candidates meet the above selection criteria, the relative strengths and weaknesses of the applications of these candidates shall be re-examined to identify the six best applications for the tender procedure. The only factors which will be taken into consideration during this re-examination are:	
IV.1.3) Reduction of number of the operators during the negotiations (<i>competitive negotiated procedure</i>) Conduct the negotiations in successive stages in order to reduce the number of the tenders Yes <input type="checkbox"/> No <input type="checkbox"/> The Contracting Authority will award the contract based on the initial tenders without negotiations Yes <input type="checkbox"/> No <input type="checkbox"/>	
IV.1.4) The minimal number of candidates that will be invited to submit the initial tenders is:	
IV.2) AWARD CRITERIA <input checked="" type="checkbox"/> Responsive tender with the lowest price	
IV.3) ADMINISTRATIVE INFORMATION	
IV.3.1) Previous publications concerning the same contract Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> <i>If yes,</i> Prior Indicative Notice: _____ Other publications (<i>if applicable</i>): _____	
IV.3.2) Conditions for obtaining tender dossier Deadline for receiving the tender dossier to the date 13/05/2016, at 15: 00h. Applications for participation in a procurement activity leading to the award of a public contract may be submitted electronically,	
Payable documents Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> <i>If yes,</i> price _____ Terms and method of payment: _____	
IV.3.3) Time limit for receipt of tenders Date 16.05.2016 Time 13: 00h Place Buildings of the Ministry, the number of Office 139 Barracks " Adem Jashari " st. Pristina highway Mitrovica, Pristina RKS	
IV.3.4) Time limits is shortened for submission of [tenders] [applications]: <input type="checkbox"/> yes <input checked="" type="checkbox"/> no <i>If yes,</i> provide justification	

IV.3.5) Is tender security needed:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
<i>If yes</i> , the value of tender security 5,000.00 with a duration of 120 days from the date of receipt of bids		
IV.3.6) Tender validity period: days 90 or months 3		
IV.3.7) Tender opening meeting: Date 16.05.2016 Time 13: 30h Place Buildings of the Ministry, the number of Office 139 Barracks " Adem Jashari " st. Pristina highway Mitrovica, Pristina RKS		

SECTION V: COMPLEMENTARY INFORMATION

V.1) COMPLAINTS

Any interested party may file a complaint with the Contracting Authority according to article 108/A of the Law No. No. 04/L-042 on Public Procurement of the Republic of Kosovo, amended and supplemented with the law No. 04/L-237, law No. 05/L-068 and law No.05/L-092, at the address specified in Section I of this Contract notice.

V.2) ADDITIONAL INFORMATION

Note: Economic operators will be entitled to submit a tender, request to participate and other documents required or permitted to be filed during the conduct of a procurement activity in Albanian, Serbian or English.

In case of discrepancies between dominant languages Albanian language

Add other information: [such as pre-bid conference, site visit etc]