



Republika e Kosovës
Republika Kosova-Republic of Kosovo
Qeveria - Vlada – Government

Ministria për Forcën e Sigurisë Ministarstvo za Snaga Bezbednosti Ministry for Security Force

Departamenti i Prokurimit dhe Kontratave
Departament za Ugovore i Nabavke/ Procurement and Contract Department
PUBLIC FRAMEWORK CONTRACT

SERVICE

According to Article 40 of Law No. 04/L-042 on Public Procurement in Kosovo

Date of the preparation of the Notice: **29.07.2013**

Procurement No	21700	13	087	211
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This notice has been prepared in the LANGUAGES:

Albanian



Serbian



English



SECTION I: CONTRACTING AUTHORITY

I.1) NAME AND ADDRESS OF THE CONTRACTING AUTHORITY (CA)

Official name: Ministry for Security Force		
Postal address: Emsiri 1		
Town: <i>Prishtina</i>	Postal code: 10000	Country: RKS
Contact point(s): Afrim MAXHUNI		Telephone: 038/20013500
Email: afrim.maxhuni@rks-gov.net		Fax: 038/20013501 ose 2
Internet address (if applicable):		"[insert CA web]"

The contracting authority is purchasing on behalf of other contracting authorities Yes No

If yes, specify the identities of all Contracting Authorities entitled to Call-off under the terms of the contract or refer to an Annex.

SECTION II: OBJECT OF THE CONTRACT

II.1) DESCRIPTION

II.1.1) Contract title attributed by the contracting authority: Cleaning services for the internal areas of KSF Barracks		
II.1.2) Type of contract and location of works, place of delivery or of performance (Choose one category only - works, supplies or services - which corresponds to the main part of the specific object of your contract)		
<input type="checkbox"/> Works	<input type="checkbox"/> Supplies	<input type="checkbox"/> Services
<input type="checkbox"/> Execution <input type="checkbox"/> Design and execution <input type="checkbox"/> Realisation, by whatever means, of work, corresponding to the requirements	<input type="checkbox"/> Purchase <input type="checkbox"/> Lease <input type="checkbox"/> Rental <input checked="" type="checkbox"/> Hire purchase <input type="checkbox"/> A combination of these	Prishtinë, Mitrovicë, Prizren, Ferizaj, Gjilan, Pomazetinë, Istog
Main site or location of works	Main place of delivery	Main place of performance

II.1.3) The notice involves	
A public contract	Yes <input type="checkbox"/> No <input type="checkbox"/>
The establishment of framework agreement	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
II.1.4) Information on framework agreement (if applicable):	
Framework agreement with single operator	<input checked="" type="checkbox"/>
Framework agreement with several operators	<input type="checkbox"/>
Execution of the Contract:	
Call offs/Place Orders	<input checked="" type="checkbox"/>
Subsidiary Contracts/Mini-competition	<input type="checkbox"/>
Framework contracts with a duration of 24 months from the date of entry into force	
II.1.5) Short description of the object of the contract Ref TD	
II.1.6) Common Procurement Vocabulary classification (CPV)93	
II.1.7) Variants are accepted	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
II.1.8) Division into lots	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<i>If yes, tenders should be submitted for (tick one box only)</i>	
<input type="checkbox"/> one lot only	<input checked="" type="checkbox"/> one or more lots
	<input type="checkbox"/> All lots
II.1.9) Information about lots (if applicable)	
II.2) QUANTITY OR SCOPE OF THE CONTRACT	
Total quantity or scope (including all lots and options if applicable)	
II.3) DURATION OF THE CONTRACT OR TIME LIMITS FOR COMPLETION	
Duration in months 24 or days _____ (from the award of the contract)	
or	
Framework contracts with a duration of 24 months from the date of entry into force.	
SECTION III: LEGAL, ECONOMIC, FINANCIAL AND TECHNICAL INFORMATION	
III.1) CONDITIONS RELATING TO THE CONTRACT	
III.1.1) Performance security required	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
20,000.00 (with a duration of 25 months from the date of signing the contract.	
III.1.2) Legal form to be taken by grouping of economic operators to whom the contract is to be awarded (if applicable)	
a clear statement that all members of the group are jointly and severally liable for the contents of the bid group and if the group is awarded the contract for the execution of the contract;	
b. a statement signed by each of the members, confirming their participation in the group and that they are not taking part in individual and / or any other group to participate in the same procurement procedure;	
c. a statement signed by all members of the group who authorize the lead partner to act on behalf of the group;	
d. All members of such a group should be convenient and provide evidence of their eligibility, as mentioned in paragraph 6.4 of this FDT	
III.1.3) Other particular conditions to which performance of the contract is subject	Yes <input type="checkbox"/> No <input type="checkbox"/>
<i>If yes, description of particular conditions</i>	
III.2) CONDITIONS FOR PARTICIPATION	
III.2.1) Eligibility Requirements:	
Documentary evidence required:	
1. Statement under oath that meet the eligibility requirements of the Law Nr. 04/L-042, Article 65, the original required - Completion of Annex no. 2 of the tender dossier	

2. A certificate signed by the tax administration of the country of establishment, the economic operator concerned is not delinquent in the payment of taxes at least until the last quarter of the year before submission of tender. - Original required should only be submitted by the winning bidder, prior to publication of the original award-

3. Evidence that the company is not in receivership or under forced administration of court issued by the court-required basic o original notarized copy should only be submitted by the winning bidder, prior to publication of the original award-

III.2.2) Professional Suitability:
 Documentary evidence required:
 1. Business registration certificate copy
 2. VAT certificate copy
 3. Certificate of fiscal-copy number
 4. Licenses for the services:

III.2.3) Economic and financial capacity

- Economic Operator to be responsible must prove that there is turnover (revenue realized) during the years 2010,2011,2012 and 2013) at least in the amount of € 400,000.00 -

III.2.4) Technical and professional capacity

- List of works carried out and signed contracts realized during the years 2010 to 2013, the services of the same nature min € 400,000.00, to attach copies of contracts and references which should indicate the value, date, nature and place of realism E services. If you are making contracts with private companies, then they will be verified - evidenced by payments made by the bank. no contract shall not be counted unless it is attached references, copies
- Statement of payment of contributions to ATK for employees for the last three months. Average employees (who are on the payroll) in the last three months should be min. The original 80-employee
- List of technical means and equipment necessary for cleaning the premises, catalogs, photographs and other evidence attached - copy
- List of items that will be used for maintaining hygiene in the KSF, noting the origin of the products - the country of origin (products must meet European standards

III.3) CONDITIONS SPECIFIC TO SERVICE CONTRACTS

III.3.1) Execution of services is reserved to a particular profession Yes No

If yes, reference to the relevant law, regulation or administrative provision

III.3.2) Legal persons should indicate the names and professional qualifications of the staff responsible for the execution of the service Yes No

SECTION IV: PROCEDURE

IV.1) TYPE OF PROCEDURE

IV.1.1) Type of Procedure

<input checked="" type="checkbox"/> Open	
<input type="checkbox"/> Restricted	
<input type="checkbox"/> Negotiated	Justification for the choice of negotiated procedure

IV.1.2) Limitations on the number of the operators who will be invited to tender (*restricted or negotiated procedure*)
 On the basis of the applications received, at least 2 and at most 6 candidates will be invited to submit detailed tenders for this contract. If more than 6 eligible candidates meet the above selection criteria, the relative strengths and weaknesses of the applications of these candidates shall be re-examined to identify the six best applications for the tender procedure. The only factors which will be taken into consideration during this re-examination are:

IV.1.3) Reduction of number of the operators during the negotiations (*negotiated procedure*)

Conduct the negotiations in successive stages Yes No

IV.2) AWARD CRITERIA

Responsive tender with lowest price

IV.3) ADMINISTRATIVE INFORMATION

IV.3.1) Previous publications concerning the same contract Yes No

If yes,

Prior Indicative Notice: _____

Other publications (if applicable): _____

IV.3.2) Conditions for obtaining [tender dossier][prequalification documents]

Deadline for receipt of requests for writing in the tender dossier email address: afrim.maxhuni @ rks-gov.net; latest by date 16.08.2013 16:00

Payable documents Yes No

If yes, price

Terms and method of payment: _____

IV.3.3) Time limit for receipt of [tenders][applications]:

DATE 19.08.2013, 14:00, MFSK, Neighborhood Emshir 1, Pristina, office number 206,

IV.3.4) Time limits is shortened for submission of [tenders] [applications]: yes no

If yes, provide justification

IV.3.5) Is tender security needed:

Amount of Tender Security Yes No

: € 7,000.00 with a duration of 120 days from the date of receipt of bids

IV.3.6) Tender validity period: Until: 90 days or 3 months

IV.3.7) Tender opening meeting:

DATE 19.08.2013, 14:30, MFSK, Neighborhood Emshir 1, Pristina, office number 206,

SECTION V: COMPLEMENTARY INFORMATION

V.1) COMPLAINTS

Any interested party may file a complaint with the Procurement Review Body, according to the provisions of Title IX of Law No. 04/L-042, Law on Public Procurement in Kosovo.

V.1.1) ADDRESS OF THE PROCUREMENT REVIEW BODY (PRB)

Official name: Public Procurement Body	
Address of the PRB: Str, Garibaldi	
Town: Prishtina	Postal code:
Electronic address (if applicable):	
Contact person:	E-mail:
Telephone:	Fax:

V.2) ADDITIONAL INFORMATION

Note: Economic operators will be entitled to submit a tender, request to participate and other documents required or permitted to be filed during the conduct of a procurement activity in Albanian, Serbian or English.

Add other information: